

# TOWN OF CARY

## 2018 APPENDIX B (ABBREVIATED)

### FOR ALTERATIONS OR CHANGE OF OCCUPANCY IN EXISTING BUILDINGS (NOT FOR USE BY DESIGN PROFESSIONALS)

#### GENERAL INFORMATION

Name of Business (occupying the suite): \_\_\_\_\_  
 Address: \_\_\_\_\_ Suite \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Proposed Use: \_\_\_\_\_  
 Prepared By: \_\_\_\_\_ Phone # ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
 Email Address \_\_\_\_\_

#### PROPOSED OCCUPANCY CLASSIFICATION OF SUITE

**CURRENT USE(S)** (NCSBC Ch. 3): \_\_\_\_\_ **PROPOSED USE(S)** (NCSBC Ch. 3): \_\_\_\_\_  
**CHANGE OF OCCUPANCY** (based on last approved building permit not on the last building tenant):  No  Yes

#### BASIC BUILDING DATA

**Construction Type** (NCSBC Ch. 6):  I-A  II-A  III-A  IV  V-A  
 (check all that apply)  I-B  II-B  III-B  V-B  
**Sprinklers:**  No  Yes  Partial **Number of Stories:** \_\_\_\_\_

#### Gross Building Area:

FLOOR	ENTIRE BUILDING (SF FT)	SUITE OR TENANT (SF FT)	NOTES:
3rd Floor			1. The Entire Existing Building square footage total should match the Wake County Real Estate Data (Wake County Revenue Department) 2. The Suite or Tenant square footage total should match the total area on page 2 - <b>OCCUPANT LOAD OF THE SUITE BY USE</b> (column A)
2 <sup>rd</sup> Floor			
Mezzanine			
1 <sup>st</sup> Floor			
Basement			
Total Area			

#### ALLOWABLE AREA

**Primary Occupancy:**  
 Assembly  Business  Educational  Mercantile  Storage  \_\_\_\_\_

**Mixed Occupancy (Applicable to buildings with more than one suite or tenant):**  
 No  Yes (If Yes, check one of the two boxes below)  
 Non-Separated Use (508.3) - The most restrictive allowances shall apply to the entire non-separated area  
 Separated Use (508.4) - Separation: \_\_\_\_\_ - hour.  Fire Area Square Footage (if known) \_\_\_\_\_

**Key Plan:**  
 Provide a key plan of the building showing the location of this suite in relationship to the building. Identify the use of each suite adjacent to this suite to confirm the minimum fire-separation rating between tenants.

#### LIFE SAFETY SYSTEM REQUIREMENTS

Emergency Lighting:  No  Yes      Fire Alarm:  No  Yes  
 Exit Signs:  No  Yes      Smoke Detection Systems:  No  Yes  Partial

