AUGUST 24-25, 2024 **HARTS & CRAFTS FESTIVAL**

2024 Lazy Daze Arts & Crafts Festival

Our Town Logistics Information

PLEASE REVIEW THIS INFORMATION CAREFULLY BEFORE YOU ARRIVE AT THE FESTIVAL

Dates: Saturday, August 24 – 9 a.m. – 5 p.m. Sunday, August 25 – 9 a.m. – 5 p.m.

Address: Cary Town Hall 316 N. Academy St. Cary, NC 27513

- Our Town is located in on the 1st floor in Town Hall.
- Your table will be marked with your booth number. Under no circumstances are you allowed to move your booth to another location without prior approval from Lazy Daze staff.
- You will be provided with one table, two chairs, and a plain tablecloth.
- Your booth must be staffed between 9 a.m. 5 p.m. on Saturday and Sunday.
- We make every effort to keep the festival site secure overnight. Town Hall will be locked.
- During the festival, all booth materials must remain inside your booth area.
- In the event of inclement weather, a decision regarding the Festival will be made by Friday, August 23th by 12 p.m. at the latest. Check the Cary Art Daze Facebook page for information and updates. An email will be sent to confirm the cancellation. There is no weather make-up date.
- **CANCELLATION:** If a vendor needs to cancel on or <u>before</u> Thursday, August 22, please email <u>jenna.kostka@carync.gov</u>. If you need to cancel the **morning** of the Festival, please call (919) 621-8408.

Load-In and Set-Up

Friday, August 23

- Your table will be set-up and marked with your organizations name after 12:30pm.
- If external supplies need to be brought to Town Hall, please do so between 12pm 3pm.
- You may park in the Parking Deck on Friday for drop-off of supplies. Due to road closures beginning at 12pm, the Parking Deck will only be accessible from Wilkinson Rd via Durham Rd.
- If you need to drop off supplies after 3pm, please email <u>Jenna.Kostka@carync.gov</u> to confirm an arrival time.

Saturday, August 24

The festival starts promptly at 9:00 a.m. Our Town groups must have their display set-up by 8:30 a.m. Please make sure you are in the correct space. If you need to load in on Saturday morning, please email jenna.kostka@carync.gov to confirm arrival time and load-in process.

Sunday, August 25 – Festival Day 2

All displays must be set-up by 8:30 a.m.

Packing and Load-Out

Saturday night (starting at 5:00 p.m.)

Please do not break down your table on Saturday evening. Town Hall will be locked overnight and security/ police will patrol the festival layout on Friday and Saturday evening.

Sunday night (starting at 5:00 p.m.)

Please do not break down your booth or leave the festival before 5 p.m. unless directed by Lazy Daze staff due to weather, etc. Groups may begin to break down tables at 5 p.m.

Parking

Due to limited space, on-site parking will not be available to Our Town groups. Parking is available outside of the Festival footprint in downtown Cary in the following areas:

- In the Fidelity parking lot at Academy St. and Chatham St.
- In the Downtown Cary parking deck.
- In the parking lot behind the Cary Arts Center. This lot is accessible by Faculty St.

We encourage everyone to take the free shuttles to the festival. Shuttles will be leaving from the Chiesi USA at Regency building (175 Regency Woods) and Green Hope High School (2500 Carpenter Upchurch Rd.) starting at 8:30 a.m. on Saturday and Sunday. The last bus leaves the festival at 5:30 p.m. on Saturday and Sunday.

Questions

Jenna Kostka, Festivals & Events Supervisor Email: jenna.kostka@carync.gov Office Phone: (919) 462-3864 Day of Festival Phone: (919) 621-8408

