



Community Cove Logistics 2024

PLEASE REVIEW THIS INFORMATION CAREFULLY BEFORE YOU ARRIVE AT THE FESTIVAL

Dates: Saturday, August 24 – 9 a.m. – 5 p.m.
Sunday, August 25 – 9 a.m. – 5 p.m.

Address: Cary Town Hall
316 N. Academy St.
Cary, NC 27513

- Community Cove is located in Section C in front of the Herb Young Community Center.
- Groups will be provided with **a tent, two tables and two chairs.**
- Tables will be marked with your booth space numbers. Under no circumstances are you allowed to move your booth to another location without prior approval from Lazy Daze staff.
- Surfaces may not be level. It your responsibility to level your tables, displays, etc.
- Electricity is provided if approved in advance by staff.
- We encourage you to bring a cart to transport materials to your space.
- Your booth must be staffed between 9 a.m. – 5 p.m. on each day you are participating.
- We make every effort to keep the festival site secure overnight. Cary Police and security will patrol throughout the night. Ultimately, use your best judgment regarding what items you leave on-site.
- Consumption of **alcoholic beverages** by vendors at the festival is prohibited.
- For the safety and enjoyment of all festival attendees, **smoking** is not permitted.
- No pets allowed except for service animals.
- In the event of inclement weather, a decision regarding the Festival will be made by Friday, August 23rd by 12 p.m. at the latest. Check the Cary Art Daze Facebook page for information and updates. An email will be sent to confirm the cancellation. There is no weather make-up date.
- **CANCELLATION:** If a vendor needs to cancel on or before Thursday, August 22, please call (919) 462-3864. If a vendor needs to cancel the **morning** of the Festival, please call (919) 621-8408.

LOAD-IN

Friday, August 23

No Community Cove set-up or load-in.

Saturday, August 24: 6am – 8am

You **MUST** bring your mailed packet to the festival. You may unload anytime between 6am-8am. Route to **121 Wilkinson Ave, Cary, NC 27513** and access via **E. Durham Rd. & Wilkinson Ave.** You will enter the parking deck from the Wilkinson Ave. Entrance and be able to access your booth location through the bottom level. Your table will be marked with your organization's name. Once unloaded, park your vehicle in the parking deck. **If you have not unloaded your vehicle at your station by 8 a.m., you will need to park in the deck and cart the remaining items.** No vehicles are permitted in the festival after 8 a.m., no exceptions. All additional volunteers must park in the deck and walk to Section C (~1 min walk). Community Cove groups must have their display and activities fully set-up by 8:30 a.m.

Sunday, August 25 - Returning to the Festival

All displays must be set-up by 8:30 a.m.

All vendors should be onsite by 8 a.m. on Sunday morning. Due to safety concerns, vendors will not be allowed to drive vehicles to their booths. Please follow the instructions below to proceed directly to the parking deck. **ONLY** vehicles with a parking pass will be allowed to access the parking deck.

Parking Deck - 121 Wilkinson Ave, Cary, NC 27513 – Access via E. Durham Rd. & Wilkinson Ave.

- Max vehicle height is 8ft.
- Access is **controlled** and parking passes are required. You will NOT be allowed through the checkpoint unless you have completed one of the Load-In options above and received a parking pass.
- Access via E. Durham Rd. / Wilkinson Ave.

PACKING & LOAD-OUT

Saturday night (starting at 5:00 p.m.)

You may organize and partially pack your booth but you are NOT permitted to break down your booth on Saturday evening. Security and the police will patrol the festival layout on Saturday evening.

Sunday night (starting at 5:00 p.m.)

Load-out traffic flow is controlled. Staff will stage sections, so vendors can exit the layout in the correct order. **Please be patient! This plan has been developed to allow safe and continuous traffic flow.**

Break Down Hour: 5pm – 6pm

- At 5 p.m. on Sunday, you may begin breaking down your booth.
- **NO VEHICLES** will be admitted into the festival during break-down hour.
- Break-down hour is required to allow all vendors time to fully remove all items from the roads.
- **You may choose to cart your items to your parked car during this time to expedite your exit. Vehicles not needing to drive to their booth to load-out will have exit access from the parking deck beginning at 5pm.**

Load-Out: ~ 6pm

- Vehicles will be admitted into the festival area once **ALL** vendors have moved off the road and the Festival Supervisor has given the all clear.
- Anticipated vehicle access to the festival area is **6pm**.
- **Only bring your vehicle to your section for load-out once your section lead as given the all clear.**
- Vehicles that did not park in their designated parking lot will only be admitted to the festival area once police have determined the appropriate access is clear.

PARKING

Due to limited space, on-site parking is limited to 2 vehicles per booth. You will receive 2 parking passes prior to the festival via mail.

Town Hall Parking Deck - 121 Wilkinson Ave, Cary, NC 27513 – Access via E. Durham Rd. & Wilkinson Ave.

- Max vehicle height is 8ft.
- Access is **controlled** and parking passes are required. You will NOT be allowed through the checkpoint unless you have you have your parking pass on display! **Parking passes will be sent in the mail.**
- Access via E. Durham Rd. / Wilkinson Ave.

Additional parking is available outside of the Festival footprint in downtown Cary in the following areas:

- In the Fidelity parking lot at Academy St. and Chatham St.
- In the church parking lot at the corner of Waldo St. and Walker St. in downtown Cary. This lot is located across the street from the First United Methodist Church of Cary.
- In the parking lot behind the Cary Arts Center. This lot is accessible by Faculty St.
- In the Cary Regional Library parking deck adjacent to the library.

We encourage everyone to take the free shuttles to the festival. Shuttles will be leaving from Chiesi USA (175 Regency Woods # 600) and Green Hope High School (2500 Carpenter Upchurch Rd.) starting at 8:30 a.m. on Saturday, August 24 and 12 p.m. on Sunday, August 25. The last buses leave the festival at 6:00 p.m. on Saturday & Sunday.

QUESTIONS

If you have any questions, you can reach us via email or phone.

Kaitlyn Lincoln – Program Assistant & Cove Coordinator

Email: kaitlyn.lincoln@carync.gov

Office Phone: (919) 462-3926

Day of Festival Phone: (919) 621-8408

